



## INDIANA

### WHITESTOWN HUMAN RELATIONS COMMISSION

#### Special Meeting

Tuesday, September 26, 2017

6:00 PM

Whitestown Municipal Complex– Public Hall

6210 Veterans Drive

Whitestown, Indiana

#### MINUTES

##### 1. OPENING THE MEETING

- A. Call to Order – meeting called to order at 6pm
- B. Pledge of Allegiance
- C. Roll Call
  - Kisha Rollins, President – here (just a little late)
  - Andy Markle, Vice President - here
  - Raji Muthukrishnan - here
  - James Tomlinson - here
  - Monika Mala – here (just a few moments late)
- D. Approve [Minutes](#) from September 19, 2017 meeting - James motions, Raji seconds, passes 3-0

##### 2. OLD BUSINESS

- A. Finalize plans for 'Festival of Lights' celebration on October 21<sup>st</sup>
  - Create purchase list that fits budget
  - Create volunteer sign up times & slots
  - Finalize event schedule
  - Finalize food vendor/menu plan
  - Finalize event news release

Will have 50-plus volunteers to help with set-up. Doors open at 6pm (volunteers will scan Eventbrite tickets) Cultural events from 6:30pm-8:30pm. Food begins at 6:30pm. 6:45pm announcement. 7-8:30pm dance performances (around 10 performances, about 5 minutes each) Will publish the basic schedule on Facebook as well. Andy will create meter boards with basic schedules for public & performers. Bollywood dance lesson at 8pm. 'Light Celebration' at 9pm (fountains and lanterns). Board needs volunteers to start setting up Friday, Oct. 20<sup>th</sup> 6-9pm. Continue set-up Saturday beginning at 4pm. Monika will choose videos; Andy will loop. Menu is finalized and published. News release is finalized, other than adding second restaurant. Need 15 volunteers for clean-up. Attendance is at 500. Event is sold out. (Plus 50-100 volunteers) People are already buying food tickets (only posted about 45 minutes before start of meeting). Monika is creating purchase list: need tea lights, fresh flowers, strings of lights, paper goods, decorations, fireworks, lanterns. Parks Director Nathan Messer has events funds, so he offered to pay upfront costs from that, if needed, then get reimbursed if the board needs his assistance with this first-time event. 10 minute fireworks ground show would cost about \$500-\$600. Lanterns cost about \$25 for 50. Board is leaning toward purchasing 200 lanterns and passing them out and asking for donations. Tanya will check with fire marshal to make sure we can release 200 lanterns at once behind Town Hall (outside the gymnasium)

### **3. NEW BUSINESS**

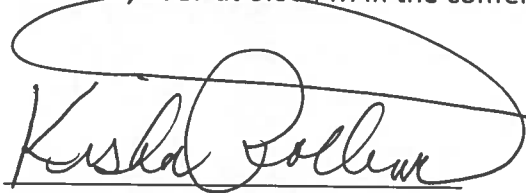
A. None

### **4. UPDATES**

A. Preliminary Discussion Item: Plan to create 2018 HRC Events List to present to Town Council at next meeting – tabled. Will discuss at next meeting.

### **5. ADJOURN – meeting adjourned at 6:47pm**

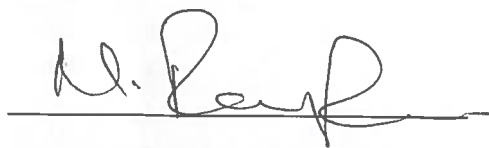
The next regular Whitestown Human Relations Commission meeting is scheduled for **Tuesday, October 10, 2017** at 6:00 PM in the conference room at the Whitestown Municipal Complex.

A handwritten signature in black ink, appearing to read 'Kisha Rollins', enclosed within a large, loopy oval flourish.

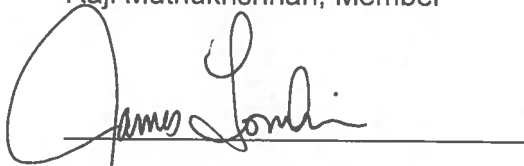
Kisha Rollins, Board President

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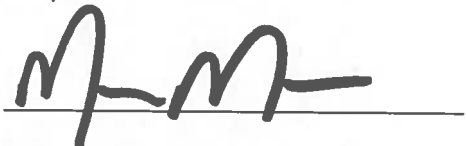
Andy Markle, Board Vice President



Raji Muthukrishnan, Member

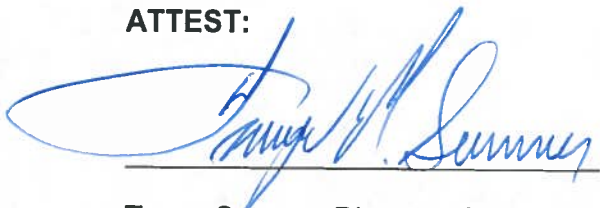


James Tomlinson, Member



Monika Mala, Member

**ATTEST:**



Tanya Sumner, Director of Public Relations

Town of Whitestown, Indiana